

## AGENDA



Thursday, December 13, 2007

**Purchasing Office**  
**RECOMMENDATION FOR COUNCIL ACTION**

**Item No. 49**

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**Subject:** Authorize award and execution of a contract through the HOUSTON-GALVESTON AREA COUNCIL OF GOVERNMENTS (H-GAC) with CALDWELL COUNTRY CHEVROLET, Caldwell, TX, for the purchase of 51 light duty vehicles in an amount not to exceed \$1,476,899.

**Amount and Source of Funding:** Funding in the amount of \$368,122 is available in the Fiscal Year 2007-2008 Operating Budget of the Financial and Administrative Services Department Vehicle Acquisition Fund. Funding in the amount of \$165,642 is available in the Fiscal Year 2007-2008 Operating Budget of the Aviation Department. Funding in the amount of \$35,191 is available in the Fiscal Year 2007-2008 Operating Budget of the Public Safety & Emergency Management Department. Funding in the amount of \$580,374 is available in the Fiscal Year 2007-2008 Capital Budget of the Austin Energy Department. Funding in the amount of \$28,982 is available in the Fiscal Year 2007-2008 Capital Budget of the Public Works Department, Transportation Division. Funding in the amount of \$25,019 is available in the Fiscal Year 2007-2008 Capital Budget of the Watershed Protection and Development Review Department. Funding in the amount of \$273,569 is available in the Fiscal Year 2007-2008 Capital Budget of the Austin Water Utility.

**Fiscal Note:** Fiscal notes are attached.

**For More Information:** Ron Mazzarella, Fleet Buyer/974-2837

**Purchasing Language:** Cooperative Purchase.

**MBE/WBE:** This contract will be awarded in compliance with Chapter 2-9D of the City Code (Minority-Owned and Women-Owned Business Enterprise Procurement Program). This contract is a Cooperative Purchase; therefore, it is exempted under Chapter 791 of the Texas Government Code and no goals were established for this solicitation.

**Boards and Commission Action:** Austin Water Utility-related vehicle purchases are recommended by the Water and Wastewater Commission.

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This contract is for the purchase of 11 new and 40 replacement light duty vehicles to be distributed among various departments as detailed below. All vehicles included in this purchase were made in accordance with the City's Climate Protection Plan. Austin Energy's Climate Protection team and Fleet have worked together to develop a vehicle purchasing process in our progress towards our citywide goal of carbon neutrality by 2020. The development of the purchasing criteria incorporates emissions impact, available technologies on the market, physical demands on the vehicle, and service application. This criteria is applied to all vehicles submitted to Fleet for purchase.

Twenty-two of the vehicles are powered by E85 flex fuel. Although twenty-nine of the vehicles are powered by unleaded gasoline, they will be equipped to be converted to LPG. Upon delivery of these vehicles, Fleet Services will convert them.

The majority of vehicles purchased are used by our employees who regularly work in the field. Vehicle types and sizes are determined by an analysis of how the department will use the vehicles. Primary

considerations include number of passengers, types and amounts of cargo, maximum towing needs, and driving terrain.

Included in this purchase are the following light duty vehicles:

**AUSTIN ENERGY:**

6 Chevrolet 2500 Pickups, 4x4, - Replacement  
12 Chevrolet Tahoe Utility Vehicles, 4x4, E85 Fuel - 3 New, 9 Replacement

**AVIATION DEPARTMENT:**

5 Chevrolet 2500 Pickups, 4x4, - Replacement  
1 Chevrolet Uplander Passenger Van, E85 Fuel - Replacement

**AUSTIN POLICE DEPARTMENT:**

4 Chevrolet Impala Full Size Sedans, Police Package - Replacement  
1 Chevrolet Tahoe Utility Vehicle, 4x2, E85 Fuel, Police Package - Replacement

**EMERGENCY MEDICAL SERVICES DEPARTMENT:**

1 Chevrolet Tahoe Utility Vehicle, 4x2, E85 Fuel, Police Package - Replacement

**FINANCIAL and ADMINISTRATIVE SERVICES DEPARTMENT:**

1 Chevrolet Uplander Cargo Van, E85 Fuel - Replacement

**AUSTIN FIRE DEPARTMENT:**

1 Chevrolet Tahoe Utility Vehicle, 4x2, E85 Fuel - Replacement

**PARKS AND RECREATION DEPARTMENT:**

2 Chevrolet 2500 Pickups, 4x2, - Replacement  
1 Chevrolet 2500 Pickup, 4x4, - Replacement  
3 Chevrolet 3500 Pickups, 4x2, - Replacement

**PUBLIC SAFETY & EMERGENCY MANAGEMENT:**

1 Chevrolet Tahoe Utility Vehicle, 4x4, E85 Fuel, Police Package - Replacement

**PUBLIC WORKS DEPARTMENT:**

1 Chevrolet 2500 Pickup, 4x4, - Replacement

**WATERSHED PROTECTION & DEVELOPMENT REVIEW DEPARTMENT:**

1 Chevrolet 2500 Pickup, 4x2, - New

**AUSTIN WATER UTILITY:**

7 Chevrolet 2500 Pickups, 4x2, - 4 New, 3 Replacement  
3 Chevrolet 2500 Pickups, 4x4, - New

This contract includes the purchase of 51 light duty vehicles for a total dollar amount of \$1,476,899. The vehicles in this RCA have been recommended for purchase utilizing a process that involves the Fleet Officer, affected Department Directors and Assistant City Managers (ACMs). ACM approval is required for all new additions to the City's fleet prior to any requests being made to the Purchasing Office.

Departments review the list of vehicles determined eligible for replacement by Fleet Services based on mileage, hours of use, and maintenance costs. From that list, priority uses are determined within the departments, and the departments' proposed vehicles are reviewed by the Fleet Service Center Manager to insure the specified vehicles are appropriate for the use.

All 40 replacement vehicles have met the Fleet Officer's eligibility criteria for replacement. The Fleet Service Center Managers have inspected each vehicle to be replaced, and determined that the mileage or hours of use of each vehicle proposed for replacement cannot be increased without risking a significant increase in repair costs and loss of productivity due to down time. The 11 new vehicles were also sent to Fleet Services and forwarded to the appropriate ACM for approval.

Caldwell Country Chevrolet is under contract with the HGAC to supply various types of vehicles statewide as a result of a competitive bidding process. Utilizing the HGAC contracts provides for volume discount pricing as well as the earliest opportunity to get the City's equipment on order.